

Teacher:

- Find reliable sources (textbook, books, websites, etc.)
- Set up Student Files with individual student files, if needed
- Set up "Sources" Document
- Determine how to find images for project
 - Option to do a Google search and save images before beginning brochure
 - Option to do a Bing search within brochure
- Determine type of Publisher project
 - Brochure
 - Newsletter
 - Postcard

Student:

- Complete research
- If using Google search for images, save images to Student Files
- Choose assigned Publisher template
- Search/insert image
- Replace all text with research info
- Save project in Student Files