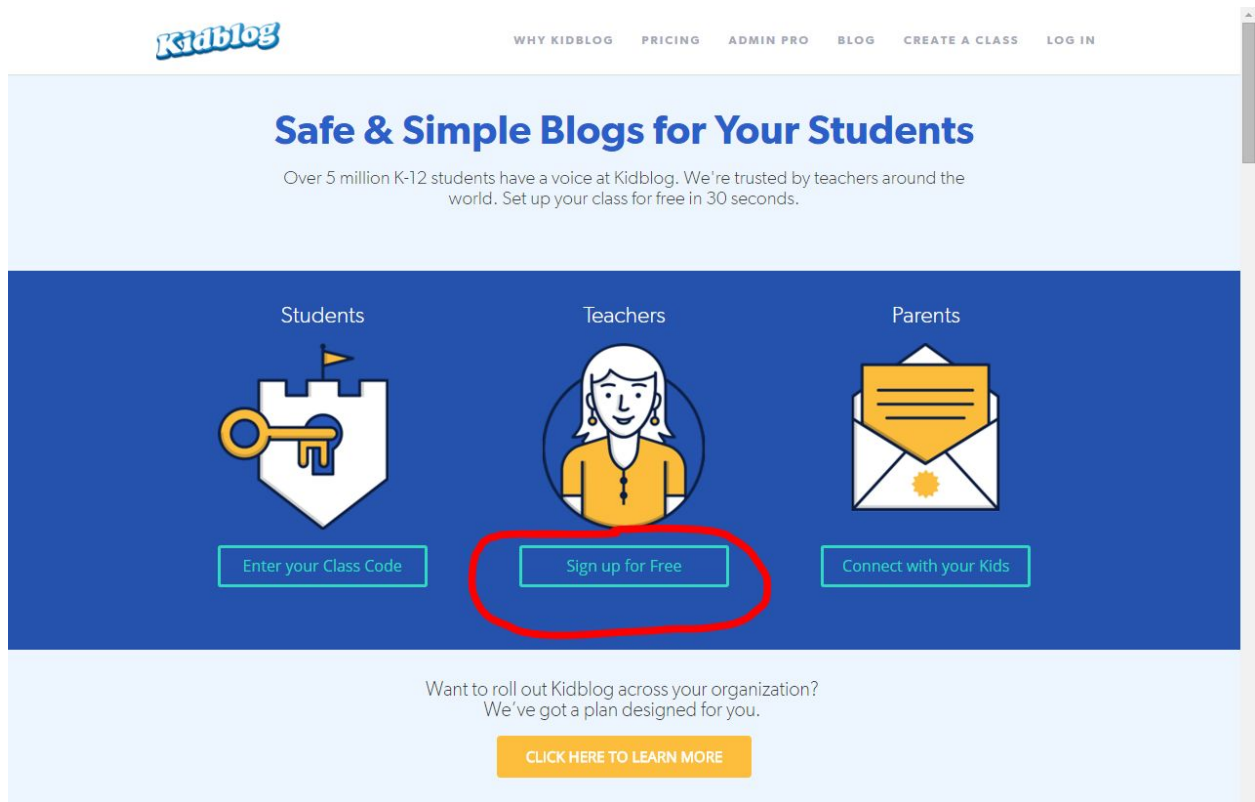


Create an account at <http://kidblog.org/home/>

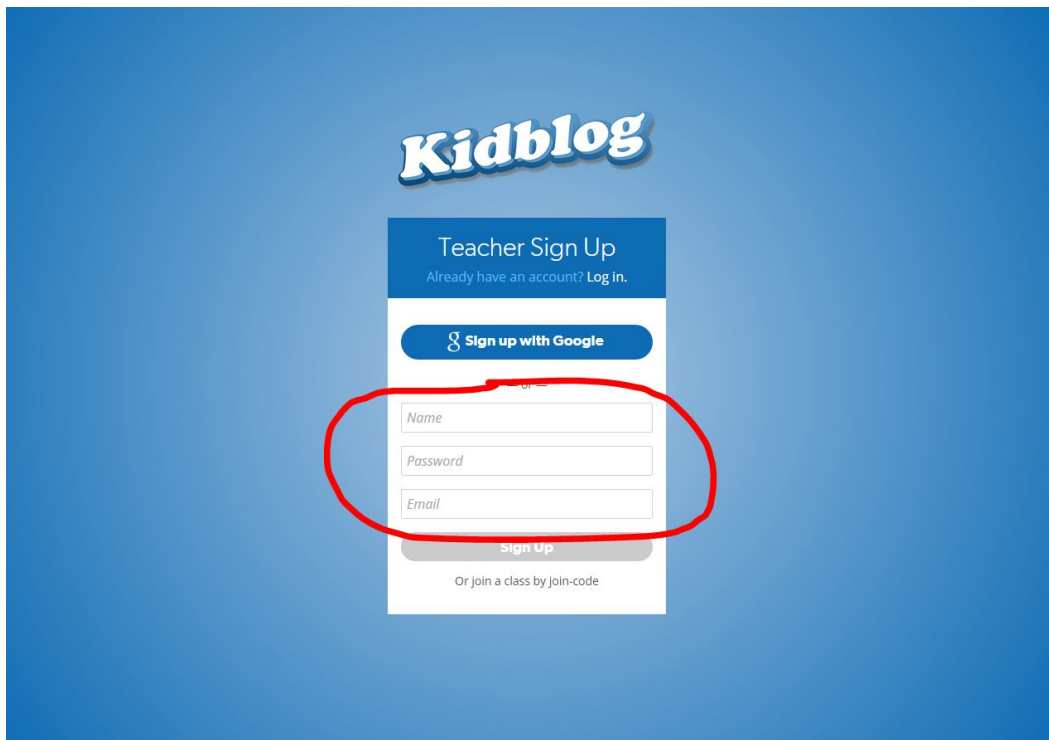
- Click “Sign up for Free”



- Two options for signing up:
  - Sign in with Google by signing in to Google Drive first and then using this option



- Create a separate login



## Create New Class +

The screenshot shows the KidBlog dashboard for a user named Mrs. Ammons. At the top, there is a dark header bar with the KidBlog logo on the left and the user's name 'Mrs. Ammons' on the right. Below the header, the main content area has a 'Dashboard' title and three tabs: 'All' (selected), 'Active', and 'Archived'. In the top right corner of the dashboard, there are two buttons: 'Create New Class +' (highlighted with a red circle) and 'Enter a Join-Code'. Below the tabs, the 'Classes' section is visible, showing a card for 'Mrs. Ammons' class'. The card includes a blue circular logo with a white 'K', the class name, 'Our Blogs', and the URL 'kidblog.org/MrsAmmonsclass-6'. A table below the card shows 'Posts' (15) and 'Comments' (4, with a red badge showing '2'). At the bottom of the card are icons for 'Settings', 'Users', 'Privacy', and 'More'. The footer of the dashboard indicates 'Version: 4.5.16'.

Dashboard

All Active Archived

Classes

**K**

**Mrs. Ammons' class**

Our Blogs

[kidblog.org/MrsAmmonsclass-6](http://kidblog.org/MrsAmmonsclass-6)


Posts	15
Comments	4

Settings Users Privacy More


Version: 4.5.16


## Review Posts and/or Comments from Official Blog View


- After students begin posting, review posts and/or comments to approve to the blog for audience view.
- Set filters for view to determine

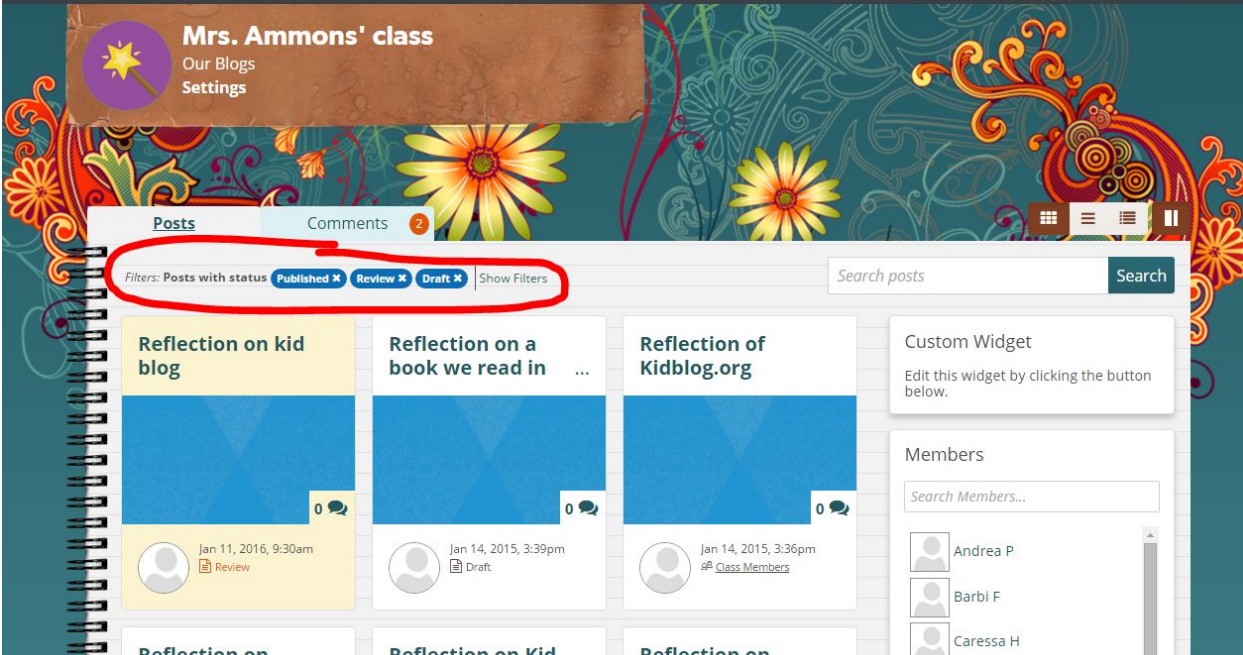
← → ↻ 🏠 <https://kidblog.org/class/MrsAmmonsclass-6/posts> 

Apps Log In Facebook Hotmail 1st Liberty Federal C... Google Great Falls Public Sc... Directory | Great Fall... SharePoint Weebly Favorites Links Bible Reading

 Mrs. Ammons' class

New Post +  Mrs. Ammons ▾

 **Mrs. Ammons' class**  
Our Blogs  
Settings





Posts Comments 2



Filters: Posts with status **Published** **Review** **Draft** Show Filters

Search posts


Reflection on kid blog






0 

 Jan 11, 2016, 9:30am  
 Review


Reflection on a book we read in ...






0 

 Jan 14, 2015, 3:39pm  
 Draft

Reflection of Kidblog.org




0 


 Jan 14, 2015, 3:36pm  
 [Class Members](#)


Custom Widget

Edit this widget by clicking the button below.

Members

 Andrea P

 Barbi F

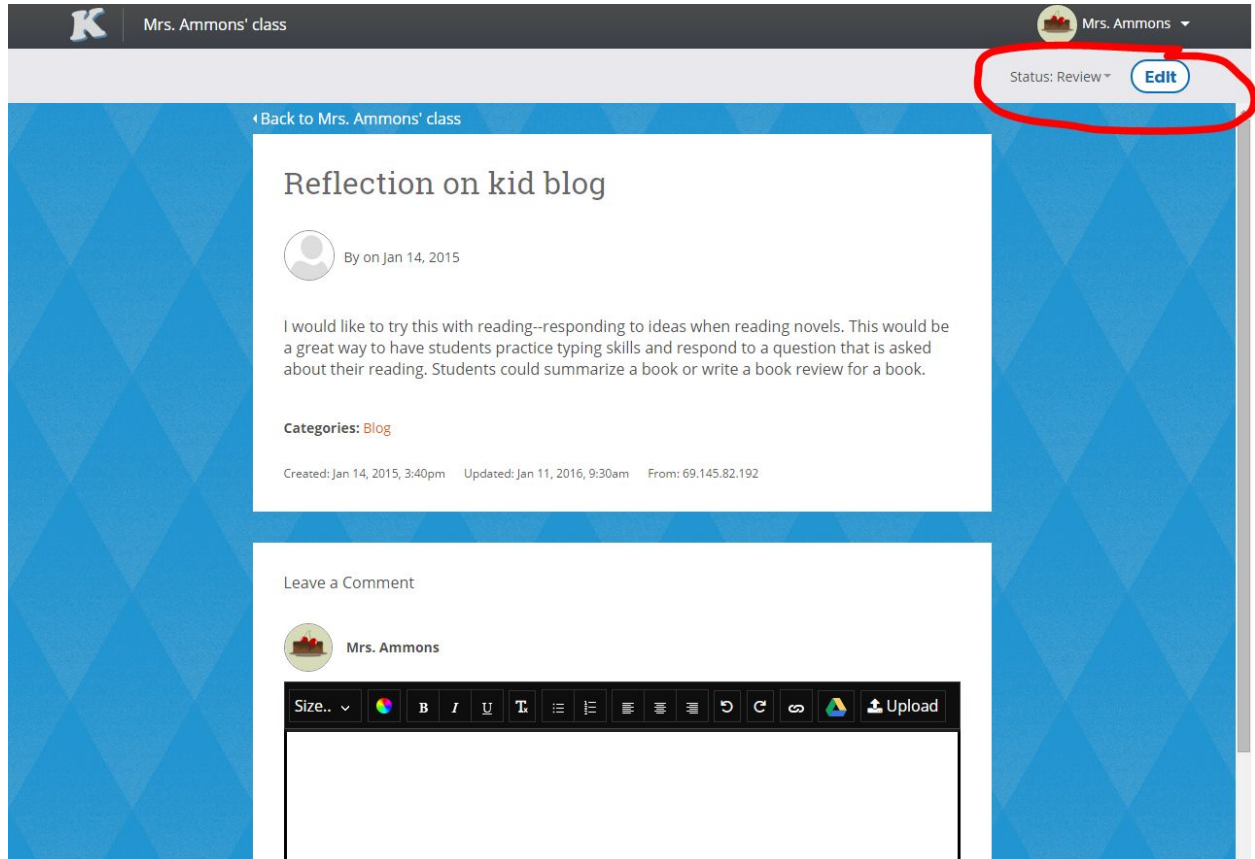
 Caressa H

Reflection on

Reflection on Kid

Reflection on

- Click on a post to review
  - Use the “Status” dropdown menu to change status
  - Use the “Edit” button to edit student work before changing status
  - Leave “Comment” if desired, option to mark comment private if providing feedback for student to use for revision and editing.



- Click on the “Comments” tab to review
  - Use filters to sort which comments to review (i.e. only those that are “Unapproved” and waiting for review)
  - On each comment, option to “Approve” or “Trash” (dependent on settings)

Posts

Comments2

Filters: Comments

Approved\*

Unapproved\*

Show Filters

Search comments

Search

Just wanting to see if I can respond to another post as a student.

"Reflection on Kidblog"

Shannon

Jan 14, 2015

Approve | Trash

I see reading responses as a fabulous way of having kids interact around text using Kidblog.

"Blogging in School"

Mrs. Ammons

Jan 6, 2015

Unapprove | Trash

I think you should stay very private.

"test 2"

Matt

Sep 17, 2014

Approve | Trash

Custom Widget

Edit this widget by clicking the button below.

Members

Search Members...

Andrea P

Barbi F

Caressa H

Chris

Elaine N

Eric BU

I love to read. My favorite genres are historical fiction and mysteries. Some of my favorite authors are Gilb...

"Welcome to Kidblog!"

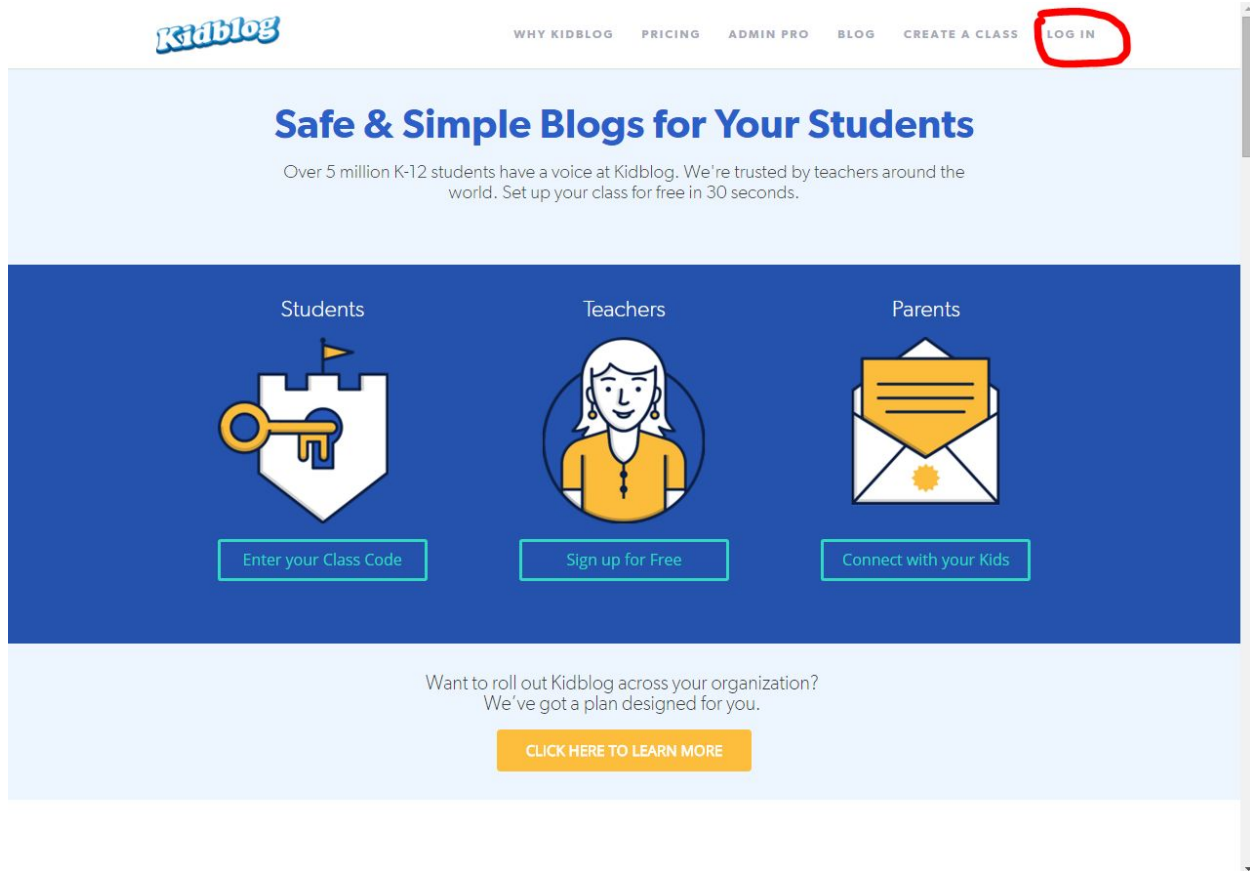
Mrs. Ammons

Sep 12, 2014

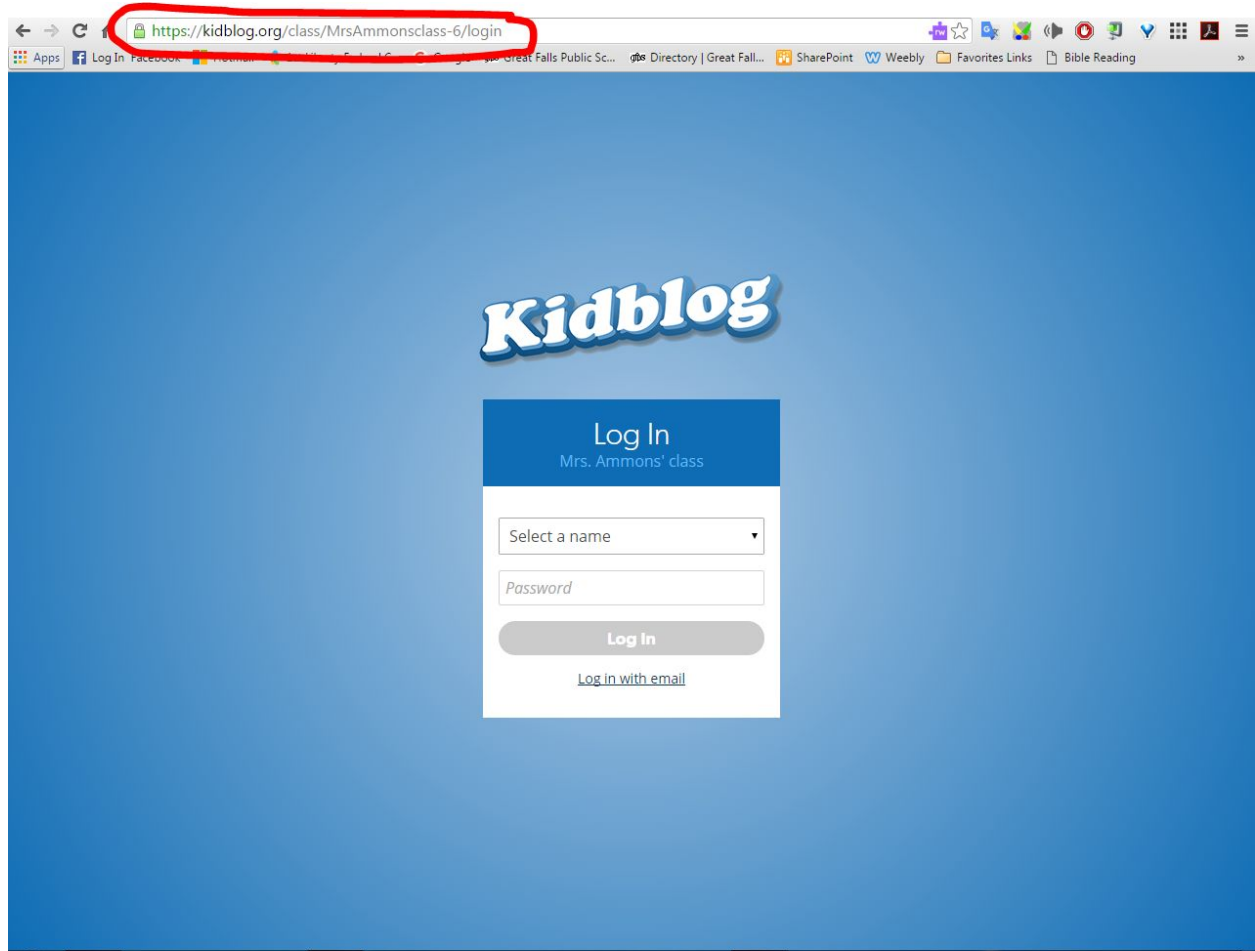
Unapprove | Trash

Two options for logging in

- From <http://kidblog.org/home/>, select “Log in”
  - Type in email and click “Go”
  - Click link to class (this option essentially searches for your class site)



- From class site (recommendation: bookmark this link for easier access)

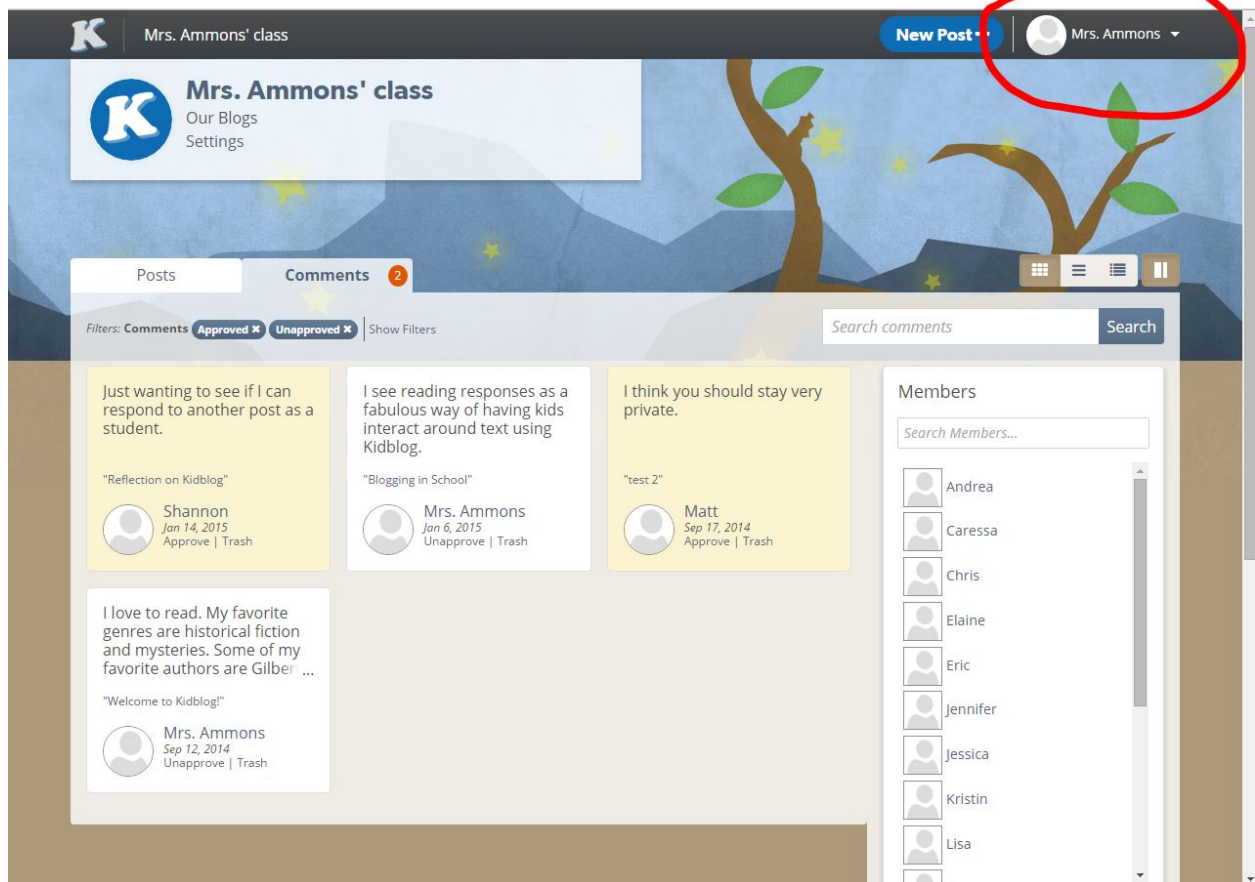


- Select name from the dropdown menu
- Type in password




## Blog view vs Teacher Dashboard

- When first logging in, the official blog view may load first. This is the same view as students. However, use the top right dropdown menu to access the Teacher Dashboard.




## Teacher Dashboard

 Dashboard Mrs. Ammons


Dashboard All Active Archived Create New Class + Enter a Join-Code


Classes


**Mrs. Ammons' class**  
Our Blogs  
[kidblog.org/MrsAmmonsclass-6](http://kidblog.org/MrsAmmonsclass-6)


Posts15

Comments24


 Settings

 Users

 Privacy

 More


Version: 4.5.16

 Mrs. Ammons' class Mrs. Ammons

General Themes/Sidebar Users Privacy Categories Connections

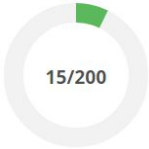
General Settings

Class Avatar



Choose Avatar

Student Accounts



Class Settings

Class Name

Mrs. Ammons' class

Class URL

[kidblog.org/class/MrsAmmonsclass-6](http://kidblog.org/class/MrsAmmonsclass-6)

Class Description

Our Blogs

Location

*e.g. Sydney, Australia*

Characters left: 131 of 140

Saved

- Settings
  - General
    - Can choose an avatar for the class
    - Name your class
    - Change the end of the URL (watch the green checkmark to see if available, if a red X, URL is not available to use)
    - Add a class description to create a purpose for writing
    - Prefer that location is not identified to protect privacy
  - Themes/Sidebar
    - Options for student view of official blog site
    - Sidebar options (displays widgets)
      - Default widgets are included, such as class roster
      - Can hide all (sidebar can be hidden completely) or some
  - Users (same option from the Dashboard)
    - Click “Create Students +” to add students
    - Option to input individual students, bulk upload using a CSV file, or use “Join-Codes”\
      - Option to use “Join-Codes”
        - Role: Student, click “Enable” and provide code to students
        - Role: Guest, click “Enable” and provide to guests (i.e. parents)
    - Consider using ID numbers if using as a more public forum; if privacy is set for class only, first name and last initial is sufficient to protect privacy

- Privacy (same option from Dashboard)
  - Posts
    - Determine how public or private posts should be based on roles by using the toggle switch under each role
    - Check the box for whether approval is needed before posting to the blog (HIGHLY RECOMMEND THIS BE CHECKED)
      - Teacher
      - Class Members
      - Connections & Guests (if promoting parent access, set this)
      - Public (consider purpose of the blog before initiating public access)
    - Click “Save Changes” button

**Privacy & Moderation**

**Posts** Save Changes

Which audiences may students request when publishing posts?

Audience	Toggle	Approval Required
Teacher	<input checked="" type="checkbox"/>	<input type="checkbox"/> No Approval Required
Class Members	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Approval Required
Connections & Guests	<input type="checkbox"/>	<input type="checkbox"/>
Public	<input type="checkbox"/>	<input type="checkbox"/>

**Tip: Post Privacy**

When a post is published, students may request one of the audiences enabled above. Teachers can require approval before the post is visible to that audience.

## ■ Comments

- Determine who can comment on students' posts by clicking above desired audiences
- Check the box for whether approval is needed before posting to the blog (HIGHLY RECOMMEND THIS BE CHECKED)
  - Teacher
  - Class Members
  - Connections & Guests (if promoting parent access, set this)
  - Public (consider purpose of the blog before initiating public access)
- Click "Save Changes" button

Comments Save Changes

Who may comment on students' published posts?

☒ ☐ ☐ ☐

Teacher	Class Members	Connections & Guests	Public
No Approval Required	<input checked="" type="checkbox"/> Approval Required	<input checked="" type="checkbox"/> Approval Required	<input checked="" type="checkbox"/> Approval Required

**Tip: Comment Moderation**

Readers need permission to leave comments. Expand the slider to invite comments from more visitors. Teachers can require approval of comments from specific audiences before their comments become visible.


- Categories
  - Create categories of blogs for students to tag their posts
- Connections
  - Can "follow" another class's posts by linking their class URL

### Approving Student Posts


- Posts ready for review will show “Published” status but will be qualified with a message that only the teacher can see the post
- Select “Published” status
- Check the box “Pin this post”
- Click “Publish”


**Post Audience**


Teamwork will be posted in:


 Mrs. Ammons' class  
☐ Pin this post?

**Choose Your Audience**

 **Teacher**  
Current

 **Classmates**  
Pending

 **Connections**

 **Public**

**Publish** Cancel

## Student View

- Similar layout
  - Student Dashboard has limited options
    - “Invite a Parent”
    - List of classes
  - My Profile
    - Choose an avatar
    - Students can change password in “My Profile”
- “New Post+”
  - Create a post with text, title, category and optional features
- Click “Publish”
  - If “Class Members” are selected as an audience with settings requiring approval, students receive a message that only the teacher can see the post.
  - When teacher has “pinned” the post, then class members will be able to view and comment.

